

RETIRED EMERITUS STATUS

The Florida Certification Board – FCB may grant the classification, Retired Emeritus Status (RES), to *Certified Addiction Professionals (CAP)*, *Certified Criminal Justice Addiction Professionals (CCJAP)*, and *Certified Prevention Professionals (CPP)* who are sixty five (65) years old, provided a minimum of ten (10) years of meritorious service, and are retiring from employment in the AODA, Criminal Justice and/or Prevention fields with **NO INTENTION** of returning to any form of employment.

GUIDELINES FOR IMPLEMENTATION

RETIRED EMERITUS STATUS

GRANTING RETIRED EMERITUS STATUS

- A. Persons certified by the FCB who desire retired emeritus status must send a letter of request to the FCB office which will include the effective date of retirement;
- B. Staff reviews all requests for retired emeritus status. If the request meets the criteria for RES, the staff will approve the request and send a notice to the applicant: and
- C. If the applicant does not meet the criteria and is not granted retired emeritus status, the applicant may appeal the staff's decision by writing to the Executive Committee.

RETIRED EMERTIUS FEES

No enrollment, renewal fees or continuing education requirements apply to persons seeking or granted RES.

RETIRED EMERITUS STAUS – RIGHTS, RESPONSIBILITIES AND LIMITATIONS

The retired emeritus classification holder:

- A. may identify him or herself by his or her classification as a Certified Addition Professional Emeritus, a Certified Criminal Justice Addiction Professional Emeritus, and/or a Certified Prevention Professional Emeritus; and
- B. continues to receive all FCB newsletters, communications; and
- C. agrees to remain retired with no intention to returning to any form of employment in the AODA, Criminal Justice or Prevention fields; and

- D. remains ineligible for ICRC reciprocity
- E. who desires to regain an active FCB credential must reapply for the new credential and adhere to the FCB credential application process in place at the time of their application.

LIMITED RETIREMENT STATUS

The Board may grant Limited Retirement Status to FCB certified persons who retired from full-time employment and have no intention of ever returning to full-time employment within the AODA, Criminal Justice and/or Prevention fields.

The Board may grant Limited Retirement Status (LRS) to an active certification holder under the following circumstances. The LRS applicant must have:

1. attained the age of sixty-five (65); and
2. not be employed for more than five-hundred (500) hours per year within the AODA, Criminal Justice and/or Prevention fields.

GUIDELINES FOR IMPLEMENTATION

LIMITED RETIREMENT STATUS

Granting Limited Retirement Status

- A. FCB certified persons desiring limited retired status will send a letter of request to the FCB office, which will include:
 1. an effective date of retirement authenticated by supporting letter from the retiree's former employer; or
 2. if continuing to work part-time in the AODA, Criminal Justice and/or Prevention fields, include a letter from the retiree's current work employer verifying that the certified retiree will not be employed more than five-hundred (500) hours per year; and
 3. the non-refundable enrollment fee of \$75.00
- B. Staff will review all requests for limited retirement status. If the request meets the criteria for limited retirement status, the staff will approve the request and send a written notice to the applicant.
- C. If the applicant does not meet the criteria and is not granted limited retirement status, the applicant may appeal the staff's decision by writing to the FCB's Executive Committee.

Limited Retirement Status – Rights, Responsibilities and Limitations

- A. A limited retirement status enrollment fee will be required at the time of application for LRS. The enrollment fee is \$75.00.
- B. In addition to the enrollment fee, the annual LRS annual certification fee will be twenty-five percent (25%) of the fee for the applicant's respective certification \$95.00
- C. In order to maintain limited retirement status, the LRS certification holder must pay the LRS re-certification fees annually. Invoices will be mailed in March/April of each year, and fees are due by June 30th

Limited Retirement Status – Rights, Responsibilities and Limitations

The certified person holding limited retirement status:

- A. will not be employed within the AODA, Criminal Justice and/or prevention fields for more than five-hundred (500) hours per year
- B. is not eligible for reciprocity within the International Certification Reciprocity Consortium (ICRC).
- C. will subscribe to his or her respective FCB *code of conduct*
- D. will fulfill the continuing education and training requirements ten (10) hours of continuing education/training, exclusive of in-service training, Hours are to be submitted annually with fees.
- E. will not be able to return to his or her past active certification status within the AODA, Criminal Justice and/or Prevention fields unless the person holding a limited retirement status certification reapplies for active certification and adheres to all the requirements within the certification application process in place at the time of their reapplication.
- F. enjoys all other rights and privileges afforded to any other person certified by the FCB within the State of Florida.

Adopted and implemented: September 5, 2000